



## BOYS & GIRLS CLUBS OF VALDOSTA, INC. 2010 SUMMER PROGRAM MANUAL

### REGISTRATION

Registration for summer programs will be done at each facility (614 North Toombs Street / 3678 Lake Laurie Drive Valdosta, Georgia / 1081 Barwick Road/1500 Washington Street Quitman, Georgia) beginning **Monday, May 3rd** until they reach capacity. Boys and girls ages 5 to 19 years of age are eligible to participate. Children must reach the age of five prior to April 1, 2010 and be enrolled in Kindergarten for the following school term. To register, all participants must pay a membership fee (if not current) and two weeks registration or full amount for complete summer as specified below for each unit.

***\*\*Field trip fees are NOT included in the weekly charges\*\****

### DAYS & HOURS OF OPERATION

Lake Laurie & Toombs St. Units: Monday, May 24<sup>th</sup> - Friday, July 30<sup>th</sup>  
Monday - Friday  
Facility Hours 7:30 - 5:30  
Program Hours 9:30 - 4:30  
Teen Registration (Lake Laurie Only)  
**\*Ages 13-19\***

Barwick Road & Washington St. Units: Tuesday, June 1<sup>st</sup> - Friday, July 30<sup>th</sup>  
Monday - Friday  
Facility Hours 7:30 - 5:30  
Program Hours 9:30 - 4:30  
Teen Hours (WS only) 12:00pm – 6:00pm Monday through Friday  
**\*Ages 13-19\*** 12:00pm – 4:00pm Saturday (1<sup>st</sup> and 3<sup>rd</sup> Saturday)

All facilities will be closed on **Monday, July 5th** in observance of Independence Day.

### PROGRAM FEES

All participants must be members of the Boys & Girls Club. Calendar membership fees are \$10.00 and run from January 1<sup>st</sup> through December 31<sup>st</sup>.

***REGISTRATION FOR THE SUMMER PROGRAM WILL INCLUDE THE MEMBERSHIP FEE AND A TWO WEEK PROGRAM FEE PAYMENT. THE CHILD WILL NOT BE CONSIDERED REGISTERED UNTIL THIS IS PAID.***

<b>Barwick Road Unit</b>	<b>\$25.00 per week</b>
<b>Toombs Street</b>	<b>\$35.00 per week (Summer Ages 5-12)</b>
<b>Lake Laurie</b>	<b>\$55.00 per week (Teens SUMMER FEE \$30.00)</b>
<b>Washington Street</b>	<b>\$10.00 membership</b>

**PLEASE NOTE THAT WEEKLY FEES ARE DUE IN ADVANCE!**

**Federal Tax Information**

The Boys & Girls Club of Valdosta, Inc. is a private non-profit corporation and provides youth development and recreation services for the youth of our community. Although we are not a day care provider, many parents utilize our services as an alternative to day care and then claim a child care credit on Federal Income Tax for fees paid during summer and holiday camps. Please be advised that the club does not provide annual statements of fees paid, but will provide our Federal Tax ID number upon request. It is the responsibility of the individual taxpayer to retain any financial records. Please check with your tax advisor prior to filing your tax return.

**Scholarship Distribution**

A limited number of scholarships will be made available at our Toombs Street location **only**. SCHOLARSHIPS AND FINANCIAL ASSISTANCE WILL BE AWARDED AS FOLLOWS:

1. DFCS Applications/Referrals
2. Current members based on need
3. Referrals from other agencies
4. New members based on need

**Visitors will be allowed to attend only if space is available. Daily guest passes are \$8.00 for Toombs Street and Brooks County units, and \$12.50 for Lake Laurie facility. Visitors attending over two weeks must join.**

**DAILY ACTIVITIES**

**SWIMMING**

The facilities that have a swimming pool are equipped with certified lifeguards. Swimming lessons will be available at an additional cost of \$40.00 for a two-week session. Class size will be limited and class schedules will be determined based on need.

**GAMEROOM**

The facilities that have game rooms will be equipped with ping-pong tables, pool tables carpet ball and other table games.

**ARTS & CRAFTS**

Arts and crafts classes will be offered at both facilities. Children will be encouraged to bring egg cartons, paper towels rolls, cans and other items that can be used for craft projects.

**OUTSIDE ACTIVITIES**

All facilities have outside playing areas and ball fields. Activities offered include flag football, soccer, volleyball, softball, field day, water day, kick ball and other outdoor activities. Also, both facilities have a playground.

**PROGRAM CONCEPT**

The summer program, although recreational, will also include components of our core services. These include The Arts, Character and Leadership, Education and Career Development, Physical

Education, and Social Recreation.

### **FIELD TRIPS**

Various field trips will be taken during the program. More information will be forthcoming at each facility.

### **GENERAL INFORMATION**

All units will be participating in a summer lunch program. On days that the summer lunch program is not operating the children must provide their own lunches. We ask that their name be written on the outside of the container. Snack and drink machines are located at both facilities.

Each child participating in the swimming program should bring a waterproof bag to store clothing. Children will only be allowed to swim if they have the proper attire and have brought a towel. All items should be marked for identification purposes. It is recommended that all children who will be swimming have swim shoes. The shoes will protect their feet from scuffing caused by the pool floor. Swim shoes can be found at Wal-Mart and are fairly inexpensive.

Club counselors are provided to assist children with any difficulties they encounter. However, each child must assume responsibility for his or her own personal items (swim suits, clothing, swim shoes, money, etc.). Children are encouraged not to bring personal items such as electronic games, other toys, cell phones, beepers, etc. The staff cannot assume responsibility for items brought to the Club.

Children will be assigned to age groups and a counselor is assigned to each group. Children are not required to stay all day. Parents/Guardians are required to enter the facility and sign their child out at the front desk. If the child will be leaving with someone other than the parent/guardian, we must have prior approval from the parent/guardian.

Due to the large number of children we will only accept emergency phone calls from parent/guardians. Children will not be allowed to use the phone except for emergency purposes.

### **SPECIAL EVENTS/FIELD TRIPS**

Any child participating in a scheduled special event, which requires travel away from the facility, must have a travel/medical release form completed and signed by the parent/guardian, which is on file at the Club. Various special events such as trips to the Movie Theater, bowling alley, skating rink, etc. will be scheduled during the summer program. Parents will be given advance notice of the dates and costs of each trip. Travel releases will be available at each program facility.

## CLUB RULES

1. Members must check in at the front desk upon arrival each day, then report to their age group counselor.
2. No abuse or mistreatment of club equipment, facilities or staff will be tolerated.
3. Members must wear shoes and shirts.
4. No tobacco of any form will be permitted.
5. All rights of other members must be respected.
6. Children must be picked up by 5:30 daily.
7. No running, wrestling, or horseplay.
8. Eating and drinking is allowed only in designated areas.
9. Members will not be allowed to leave the facility after checking in unless signed out by a parent or guardian.
10. \* **ABSOLUTELY NO CELL PHONES OR ELECTRONICS ARE ALLOWED\***
  1. First offense, member will be written-up and cell phone will be taken and returned to parent or guardian.
  2. Second offense member will be suspended for 3 days and cell phone returned to parents or guardian.
  3. Third offense, member suspended for remainder of summer and cell phone returned to parent or guardian.
  4. Inappropriate use of cell phone will result in phone being taken return to parent of guardian and suspension for the remainder of the summer.
  5. Cell Phones are allowed at the Washington Street Teen Center; however, if cell phone use is inappropriate the above rule apply.

The staff has the right to rule on any areas not specifically mentioned above (i.e. fighting, cursing, theft, etc.)

## DISCIPLINE

THE PERSONNEL AT THE BOYS & GIRLS CLUB OF VALDOSTA ARE HERE TO PROVIDE A SAFE, ENJOYABLE PLACE FOR FUN AND RECREATION. OUR PURPOSE IN DISCIPLINE IS NOT TO HURT, BUT TO HELP MEMBERS AND PROTECT THE RIGHTS OF OTHERS. PARENTS ARE ENCOURAGED TO VISIT THE FACILITY AT ANY TIME AND OBSERVE WHAT WE DO. IF PARENTS HAVE A CONCERN OR COMPLAINT THEY ARE ENCOURAGED TO SPEAK WITH THE STAFF OR UNIT DIRECTORS.

Violation of facility policies, rules and regulations will not be tolerated. The group counselor will handle minor violations. Repeated violations, or severe violations, will be brought to the attention of the supervisory staff, to be dealt with accordingly. Discipline reports will be made available to parents upon their request.

The following methods of discipline will be used:

1. Restriction from certain activities or programs
2. Restriction of movement throughout the facility.
3. Suspension from the facility.

## The Boys & Girls Club Code

I believe in God and the right to worship according to my own faith and religion.

I believe in America and the American way of life...In the Constitution and the Bill of Rights.

I believe in fair play, honesty and sportsmanship.

I believe in my Boys & Girls Club which stands for these things.