

How To Change Your Vision MTS Password

1. Login to Vision MTS

Member Tracking System

User

Password

Windows Version: Windows .NET Server (Version 5.2) Build 3790 (Service Pack 2)
MS Access Version: 2010 No SP
MTS Version: 8.11.25.2010
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Continue Exit

2. Select Users from the Main Menu

Boys & Girls Club of Valdosta
Member Tracking System Main Menu

Members
Attendance Calendar
Groups
Activities
Quick Entry
Local/Station Settings
Users

Organization Information/Standards
Unit Information
Reports
Universal Selection Engine
Procedures
Staff/Volunteers
Surveys / Outcome Measurement

HELP & What's New in 8.11.25.2010
Why Upgrade? See New Features!

Change User
Exit

Windows Version: Windows .NET Server (Version 5.2) Build 3790 (Service Pack 2)
MS Access Version: 2010 No SP
MTS Version: 8.11.25.2010
Screen Resolution: 1280x800
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Today is: 09/23/2011
User System

3. Click the Change Password button

Users

Show users from all sites Find Login Name: [N.Herman] Find Last Name: [Herman, Nick]

General | Unit Permissions | Security | User Events | User Messages | User Message Configuration | HELP - Users

Login Name: [N.Herman] [HELP? See the HELP - Users tab above to learn about this feature](#)

First Name: [Nick] Last Name: [Herman]

Default Unit Code: [748 - Lake Laurie]
The Default Unit code is the Unit that will show on the screens when you first open them

NOTE:
It is highly recommended that every user of the Member Tracking System have their own User Name and Password and that each person use their own User Name.
Each item that is added, deleted, changed or any event that occurs is tracked by User Names.

Add User Delete User Change User Name Change Password Close

4. Enter a new password in both boxes the Click OK

Change Password

Enter A New Password:

Re-Enter New Password:

NOTE: A password can be letters, numbers or a combination of both

OK Cancel